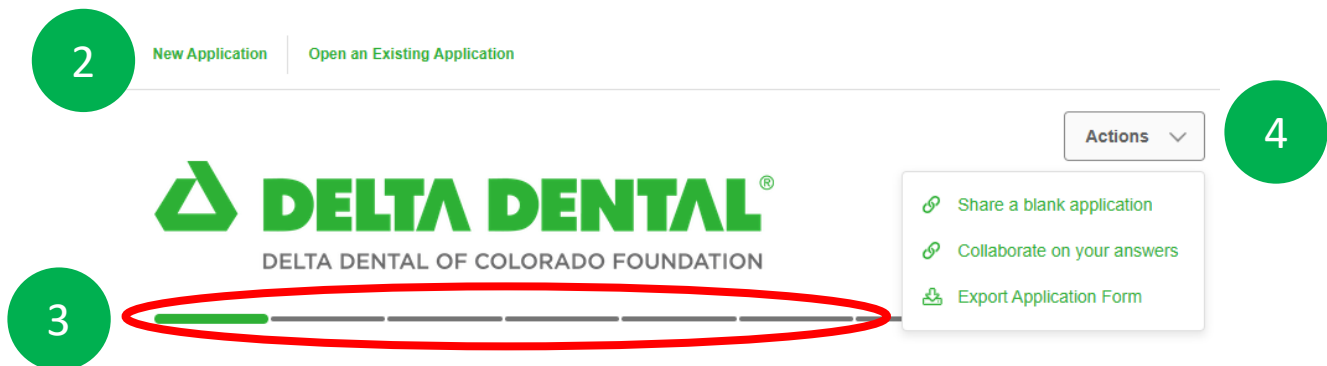


Delta Dental of Colorado Foundation is using a new grants management system called Benevity. Benevity is a link-based system which means that no account creation or logins are needed. Rather than walking through every tab, this task aid is designed to guide you through the application process by highlighting common questions and challenges. If you have any questions, please reach out to the designated contact:

Access:
Carla Castillo
Senior Program Officer
ccastillo@ddpco.com

Prevention:
Mara Holiday
Senior Program Officer
mholiday@ddpco.com

1. Access the [application link](#).
2. If you've already applied for a grant through our new system, you will see the information previously entered when you access the application link. Click on "new application" to begin a fresh submission.



3. Below the Delta Dental of Colorado Foundation logo, you will see a series of green and gray lines— These represent the various pages for the application. You can click on any of these lines to preview the questions and information requested on each page. This allows you to get a sense of the application before filling it out and move around the application as needed.
4. When you click on "actions," you have the following options:
 - a. Share a blank application: You will get the link to a blank application.
 - b. Collaborate on your answers: This feature allows you to copy a link and send it to a colleague that will complete the application jointly with you.
 - i. Tip: Favorite this link so you have access to the application you started.
 - c. Export the application form: You can download the PDF version of the application.
5. Click "next" at the bottom of the page to go to the next section.

6. Page 2: Eligibility Check—
“Please identify which DDCOF initiative this aligns with”:
ONLY select **Access** or **Prevention**. Any other selection **will not be eligible** for the grant opportunity.

At Delta Dental of Colorado Foundation, we focus our community efforts on the following initiatives:

- Proactivity:** Encouraging forward-thinking approaches to improving oral health outcomes.
- Prevention:** Supporting efforts that prevent oral health issues before they arise.
- Access:** Ensuring equitable access to dental care and resources.
- Policy:** Advocating for systemic change to improve community health.
- Emergency Response:** Addressing immediate needs during oral health crises.
- Other:** Supporting initiatives that align with our mission and values.

Please identify which DDCOF Initiative this aligns with:

7. Page 4: Organizational information—Type your organization’s name or enter the registration number.

In the case of state agencies, school districts, or workforce centers, it is possible that Benevity will not find your organization. If you cannot find your organization on the list when you enter the name or registration number, you will need to enter the organization’s information manually.

Scroll to the bottom of the drop-down menu until you see the blue writing that says, “Can’t find your cause based on [what you typed]? Click here manually to enter the details.”

Click on the blue text and you will be able enter your organization’s information manually.

Organizational Information

Enter the name of the beneficiary organization or registration number and select from the list provided.

[Can't find your cause based on 'fsdfdfdfg'? Click here to manually enter the details.](#)

☐ Yes ☐ No

8. Page 6: Financial overview—Please use click on “budget template” to download and use the provided budget template. Upload it once it’s been filled out completely.

If applying for a specific project, provide the total budget for that project. (You may use the following [budget template](#) and upload).



Drop files here to upload

9. Page 8: Required attachments—Upload required documents and information in their respective windows. Please note that only PDF format is accepted.

Required Attachments

Please attach your current annual budget (most recent approved version). Files must be pdf.



Drop files here to upload

Add file

10. Page 9: Carefully read through the agreement on this page. Once you've reviewed the content, check the boxes that apply. Once you've made your selections, click "submit" to complete your application.
11. After submitting, we recommend saving a copy of the submission by clicking "actions" then "print" in the top right-hand corner. You can also save the link by clicking "actions" and "collaborate on your answers."



Actions ▾

-  Share a blank application
-  Collaborate on your answers
-  Print



This application was completed on **2025-07-10 18:13:57 UTC** and is now read-only.